

Blessed George Napier Catholic School and Sixth Form

A Youth Sport Trust Lead School for Leadership, Coaching and Volunteering

Addison Road, Banbury
Oxfordshire
OX16 9DG
Tel: 01295 264216
www.bgn.oxon.sch.uk

Compassion
Respect
Truth
Service
Forgiveness



March 2021

Dear Applicant

Application for Teacher of Design Technology at Blessed George Napier Catholic School

Thank you for your interest in this post. Please find enclosed / attached an Application Pack, which includes a Job Description and Person Specification for the post and some further information about the school which you may find helpful.

Please complete and return the Mandatory CES Application Form and supporting documents included in the pack along with a covering letter to Ms Niamh Dolan (Principal), c/o E Campbell (H.R. Officer) by **midday on Wednesday 21st April 2021**. If you would like to submit your completed application electronically or have any further queries prior to submitting your application please call the number above or email: hr@bgn.oxon.sch.uk.

Applications will be:

- Screened
- Shortlisted in accordance with selection criteria and safer recruitment process
- Successful candidates invited to attend interview will be given further information confirming the process, interview panel and any documents they have to bring.

We would recommend that you visit our school website [www.bgn.oxon.sch.uk] before you apply, where there is further information on safeguarding, in particular our Safeguarding and Safer Recruitment Policies, Whistleblowing Policy, Code of Conduct and Behaviour Guidelines for Staff and Volunteers. You will also be able to reference the DFE Guidance for educational establishments and their employees 'Keeping Children Safe in Education' [KCSIE].

It is customary for us to seek references for School Posts prior to interview [once short-listing has taken place]. The provisional date for interviews is week commencing 26th April 2021.

Thank you for your interest in Blessed George Napier School and I look forward to hearing from you.

Yours sincerely

Elizabeth Campbell

Mrs Elizabeth Campbell
H.R. Office

Principal: **Ms Niamh Dolan, BSc (Hons)** headteacher@bgn.oxon.sch.uk

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"The school's contribution to pupils' personal, spiritual, moral, social and cultural development is exemplary. Pupils go out of their way to do good things. They act as positive role models for younger children." *Ofsted, June 2017*