

Reference: SM1724920

The Occupier / Householder,

Springfield Avenue, Banbury

Highway Maintenance Service
County Hall
New Road
Oxford
OX1 1ND

Director for Environment &
Highways

4th October 2024

Dear Sir / Madam,

Re: Footway Improvement Scheme - Springfield Avenue, Banbury

I am writing to inform you that Oxfordshire County Council will be undertaking a footway Improvement scheme along Springfield Avenue Banbury.

The works are programmed to start on the **21st October 2024** with an estimated completion date of the **6th December**, subject to bad weather conditions or unforeseen circumstances arising during construction. In addition to this letter, advanced warning signage will be placed out to assist road users and local residents in the awareness of the upcoming works.

Project Details

Scope of works will include...

- Widening of existing footway
- Full width resurfacing
- Localised construction of new footway
- Topsoiling and seeding
- Localised edge strengthening

This scheme is expected to be carried out in small sections to minimise disruption. As construction progresses, it may be necessary to connect several sections for the final surface layer installation. However, the contractor will strive to minimise disruption as much as possible.

Working hours will be from **08:00** to **16:00** daily. However, these timings may change based on work progress. Outside of these hours, the work area will be secured and made safe.

Traffic Management

A Priority Working system will be put in place to manage vehicular traffic. The contractor will endeavour to maintain vehicular access at all times to those immediate properties affected by the works. Provisions will be made once the surface is removed to ensure vehicles have access to driveways at all times. However, there may be occasions when delays are likely. We apologise for any inconvenience this may cause, however please liaise with the site staff who will assist as required. We ask that you give them your full support and heed their advice whether you are a pedestrian, cyclist, or motorist.

Overhanging Vegetation

To ensure the successful completion of these works, we request that any private vegetation, including hedges, overhanging or encroaching onto the highway be cut back. The back of the footway must be accessible to a height of at least 0.5m from the footway surface, and any overhanging vegetation, such as tree branches, should be no less than 2.1m above the footway surface. Failure to do so may impede the works and result in an incomplete finish.

This advance notice allows you to undertake the necessary cutting back. If you have any questions, please liaise with a member of staff on site who will advise and assist as required.

We apologise in advance for any inconvenience this work may cause. However, we will do our utmost to complete this work as safely and as quickly as possible.

Yours faithfully,

Jamie Raffell
Senior Officer
Highway Maintenance
Oxfordshire County Council
Tel:- 0345 310 1111
www.oxfordshire.gov.uk